RULES OF AUCKLAND BOTANICAL SOCIETY

1. Name

The name of the Society is "AUCKLAND BOTANICAL SOCIETY"

2. Objects

The objects of the society are:
(a) To encourage the study of botany, particularly that of New Zealand.
(b) To stimulate public interest in the plant life of New Zealand and its preservation, conservation, and cultivation.
(c) To publish bulletins, hand-books, and papers relating to botany.
(d) To promote or assist in promoting exhibitions of botanical interest.
(e) To affiliate with any other society having botanical interests if it is considered to assist in carrying out any of the above objects.

3. Members

Members may be Honorary Members, Ordinary Members, Family Members or Student Members
(a) Honorary Members: Any person worthy of special recognition or for special services to the society may be elected as honorary member for life by resolution of the members at any general meeting.
(b) Ordinary Members: Any person may become an ordinary member on payment of the annual subscription.
(c) Family Members: Two or more members of a family may become Family Members on payment of a subscription one and one-half times the subscription for Ordinary Members. Family Membership will entitle the household to the privileges of Ordinary Membership.
(d) Student Members: Any fulltime student at a recognised educational institution will be eligible to become a Student Member on payment of the annual subscription for student members (one half that of Ordinary Members). Student Members will have all the privileges of Ordinary Members.

4. Subscriptions

The annual subscription for each class of membership will be decided on by the members at the Annual General Meeting. The financial year is from 1st February to 31 January.

5. Cessation of Membership

Any member may cease to be a member -
(a) Upon giving notice of resignation.
(b) If a member is in arrears with their subscription after notice has been sent requesting payment, and three reminder notices of the overdue subscription have been sent. If a member struck off for non-payment of subscriptions desires to again be a member, they shall first pay all moneys due when struck off.
(c) Upon resolution of the Committee, if a member is considered by the Committee to be a person who is undesirable as a member. Notice in writing is to be given to a member that he or she has been struck off but it shall not be necessary for the cause to be stated.

6. Alteration of Rules

These rules may be altered, added to or rescinded by resolution passed at any general meeting of the Society, provided however that 7 days notice of any proposal to alter, add to or rescind the rules must be given to the members in the notice of the meeting.

7. Meetings

(a) The Annual General Meeting shall be held in March or not later than the first week of April each year to receive the annual report and accounts, to elect officers and transact any other business of the Society.
(b) Special General Meetings may be called by the Committee at its discretion or upon the requisition in writing of at least 12 financial members. Such meetings shall be held within 28 days of receipt of the requisition by the Secretary.
(c) Ordinary Meetings may be held at such times as the Committee may determine for lectures and botanical discussions.
(d) Committee Meetings may be held at such time and place as the President may decide or upon the requisition of three members of the Committee.

8. Notice of Meetings

(a) At least seven days notice in writing shall be given by the Secretary to the members of any General Meeting or any Ordinary Meeting.
(b) Notice of a Committee Meeting may be given either orally or in writing.

9. Quorum at Meetings

(a) At a general meeting fifteen financial members personally present shall form a quorum.
(b) At a Committee Meeting five Officers and/or Committee Members personally present shall form a quorum.

10. Voting at Meetings

(a) At General or Ordinary Meetings the method of voting shall be on the voices or by a show of hands, provided, however, that a ballot shall be held if one-third of the members present shall so require.
(b) At Committee Meetings voting shall be on the voices or by show of hands.
(c) Proxies shall not be allowed.

11. Officers and Committee

(a) The Officers shall consist of a President, Vice-Presidents (not exceeding three), Secretary and Treasurer. The Committee will consist of the Officers and up to six Committee Members, all of whom must be financial members of the Society. Honarary Members shall be entitled to hold office or be a member of the Committee.
(b) Any vacancy occurring during the year may be filled by the Committee and the Committee will have the power to appoint an Editor and an Auditor.
(c) At all meetings the President shall preside and in the President's absence a Vice-President. If none of these is present, the meeting shall elect a Chairperson.
(d) The Secretary shall keep minutes of all general and committee meetings, give notice of meetings and attend to correspondence and other business at the direction of the Committee.

12. Control of Funds

(a) The Treasurer shall receive all subscriptions and other moneys payable to the society, pay all accounts approved by the Committee, keep the Society's books and, at each Annual General Meeting, submit the Annual Accounts.
(b) The funds of the Society shall be lodged in any Bank approved by the Committee
(c) Cheques or withdrawal slips may be signed by either the Treasurer, the President or other member of the Committee appointed by the Committee and a cheque may be endorsed by any one of these officers.

13. Management

(a) The general management of the Society and control of its funds will be entrusted to the Committee referred to in Rule 11 (a)
(b) The Committee shall hold office until the next Annual General Meeting or until their successors are appointed.

14. Disposition of Funds

In the event of the winding up of the Society, its property and funds shall be handed, after payment of any liabilities, to the Auckland Institute and Museum.

15. Previous Rules

These Rules are in substitution for all previous rules and amendments and any rules heretofore existing are hereby cancelled.