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Instructions for authors

General

NEILREICHIA publishes scientific papers dealing mainly with taxonomy and floristics of vascular plants and bryophytes of Austria and closely adjacent regions. Related topics, e.g., vegetation ecology, ecomorphology, conservation biology, ethnobotany, history of Austrian botany are also acceptable.

NEILREICHIA consists of usually one issue per year, of approximately 150–200 pages.

By submitting the manuscript, the author certifies that the work has not been published or submitted elsewhere.

All manuscripts are peer-reviewed by experts. Written reviews will be sent to the authors by e-mail, along with editorial decisions for acceptance, revision, or rejection.

Manuscripts

Manuscripts may be submitted in German or English.

Manuscripts should usually not exceed 32 printed pages. If they are longer, an agreement with the editors must be reached.

Manuscripts should be submitted via e-mail as Word-files (.doc or .docx). Only in exceptional cases and after consultation, submission on a CD or a USB-stick is acceptable. *Italics*, Small Capitals and **bold letters** should be correctly used. Pages must be numbered. Scientific names of plants of all ranks including the abbreviation designating the taxonomic rank (e.g., *Equisetum arvense subsp. boreale, Primula sect. Auricula, Boraginaceae*) are typed in italics (taxonymic information, however, e.g. "s. str.", "agg.", "p. p.", "cf." etc. and names of syntaxa not in italics!), authors of cited literature are typed in Small Captitals, chapter titles in **bold** letters.

Please, use good standard language (British or American)!

Please, consider carefully the difference between hyphen (-) and dash (–)!

Manuscripts should possibly have the following structure:

- Title, names of all authors with full given names, address(es) of the author(s), English abstract, Key words, German abstract with German title.
- The main section should be divided into Introduction, Materials and Methods (incl. place of deposition of vouchers), Results, and Discussion.
- References exclusively of papers cited in the text.
- Figures and their captions.
- Please, suggest an abbreviated version of the title for the head-lines!

The standard Flora which the author follows concerning taxonomy and the used plant names, must be cited ("Taxonomy and nomenclature according to …"). The nomenclatural authors of plant names (see Abbreviations) should only be cited if necessary, in accordance with art. 46.1 ICN, i.e. only in papers with taxonomic changes and in nomenclatural discussions; in this case with full citation of the original description.

References should be cited in the text in short form, e.g., Melzer (1998), Melzer & Barta (2000), Melzer & al. (1999). References at the end of the paper (journal title abbreviations following BPH Online http://fmhibd.library.cmu.edu/HIBD-DB/bpho/home.php) must take the following form:

Ball P. W. & Akeroyd J. R. (1993): *Suaeda* Forskål ex Scop. – In Tutin T. G., Burges N. A., Chater A. O., Edmondson J. R., Heywood V. H., Moore D. M., Valentine D. H., Walters S. M. & Webb D. A. (Ed.) (1993): Flora Europaea **1** (2nd ed.): 123–125. – Cambridge (U.K.): University Press.

DAISY (2015): Delivering alien invasive species inventory for Europe. – http://www.europe-aliens.org/default.do [accessed 20 Nov 2015].

Fischer M. A., Oswald K. & Adler W. (2008): Exkursionsflora für Österreich, Liechtenstein und Südtirol. 3. Aufl. – Linz: Biologiezentrum der Oberösterreichischen Landesmuseen.

Kühn U. (1993): *Chenopodiaceae*. – In Kubitzki K. (Ed.): The Families and Genera of Vascular Plants **2:** 253–281. – Berlin etc.: Springer.

Melzer H. (1987): Neues zur Flora von Steiermark, XXIX. – Mitt. Naturwiss. Ver. Steiermark **117**: 89–104.

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Reichert H. (2005): Vorläufiger Bestimmungsschlüssel zur Unterscheidung von *Euphorbia esula, Euphorbia pseudovirgata* und *Euphorbia virgata (waldsteinii)*. – http://www.flora-deutschlands.de/euphorbia_esula/Euphorbia-Schluessel01.pdf [accessed 20 Nov 2015].

See latest issues of NEILREICHIA for additional examples!

Abbreviations in the text
Apart from international standards for measurements and generally used abbreviations (e. g., i. e., c., etc., and so on), all abbreviations must be explained within Materials and Methods. Instead of "m a. s. l." (meter above sea level) the abbreviation msm (metra supra mare) should be used. – Within a taxon name, subspecies ist abbreviated as "*subsp.*" (in Italics!) – Hb. = herbarium. Public herbaria should be abbreviated according to Index Herbariorum (Holmgren & al. 1990, Regnum Vegetabile **120** or http://sweetgum.nybg.org/science/ih/); abbreviations for private herbaria must be explained.

Localities
For the citation of plant records see the article "Neufunde" (pp. 157–194): Exact geographical locality; geographical coordinates (WGS84) if available; grid square of the Central European Floristic Mapping Scheme; altitude (msm); habitat; date of collection: collector's name; herbarium where the voucher is kept.

Tables and Figures
The format of figures should consider the final size of 195 × 136 mm. Font sizes must be chosen to insure readability after reduction.

Tables should be submitted in electronic form as Word- or Excel-files (.doc, .docx, .xls, .xlsx). Columns should be separated by tabs, not by blanks.

Figures can only be submitted digitally. Raster graphics preferably as TIFF (LZW-compression) or as JPEG with a minimum resolution of 300 ppi for colour or greyscale images (e. g. photos), 600 ppi for greyscale or colour line art and 1200 ppi for black-and-white drawings; vector graphics (e. g., computer-generated diagrams) as .ai, .cdr, .svg or .pdf.

Each figure should be unambiguously numbered and labeled. Corresponding captions (in German and English) should be added at the end of the manuscript.

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The author (the first author, resp.) will receive his/her reviewed manuscript with review and editorial decision regarding publication. For revision, the authors are encouraged to return their improved manuscripts as quickly as possible. The editor reserves the right to remove papers from a planned number if the manuscript is not returned in time. The (first) author will receive at least one draft for correction. Unforeseen scientific points may be added in consultation with the editor.

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